



Town of Gilbert  
Substantial Amendment #4 to the  
2019-2020 Annual Action Plan and  
  
Substantial Amendment #1 to the  
2020-2021 Annual Action Plan

Community Development Block Grant

December 16, 2021

## **Background**

Each year, the Town of Gilbert receives federal funds from the U.S. Department of Housing and Urban Development (HUD) to implement a variety of housing and community development activities. These funds include the Community Development Block Grant (CDBG) program and the HOME Investment Partnership (HOME) program. Both programs are subject to the HUD Consolidated Plan regulations found at 24 CFR Part 91, which requires Gilbert to prepare a five-year Consolidated Plan, Annual Action Plans and Consolidated Annual Performance and Evaluation Reports. The regulations require citizen participation as part of the development and approval of these documents.

The Consolidated Plan includes an assessment and prioritization of housing and community needs, a list of local, state and federal resources that are available to meet identified needs and Gilbert's local strategies to address priority needs over the five-year period.

The Annual Action Plan is submitted on an annual basis throughout the 5-year period of the Consolidated plan serving as the annual application to HUD. The Action Plan identifies activities to be funded during the year, within the context of the five-year Consolidated Plan.

Citizen participation is governed by the Citizen participation Plan, which is reflective of the Part 91 regulations. The Town last adopted a Citizen Participation Plan in May 2020, concurrent with the adoption of the 2020-2025 Consolidated Plan.

According to the Town's current adopted Citizen Participation Plan, changes to the Action Plan are considered "Substantial Amendments" when any of the following occurs:

- A new activity will be funded that was not contained in the final Annual Action Plan;
- To substantially change the purpose, scope, location, or beneficiaries of an activity;
- Project deletions or changes made in allocation priorities or methods of distribution that have the effect of changing the funding level of individual CDBG projects within an eligible activity identified in its Annual Action Plan by more than 20% of an entitlement jurisdiction's annual funding level

### **I. Citizen Participation Process**

The process for substantial amendments requires public notice of the proposed amendments in an applicable newspaper of general circulation to enable review and comment by the public for at least 30 days and conduct a public hearing on the subject of the proposed amendment during the 30 day comment period. Public comments regarding the amended are encouraged to be submitted to Jennifer Lauria, Program Supervisor at [jennifer.lauria@gilbertaz.gov](mailto:jennifer.lauria@gilbertaz.gov). The Plan can be downloaded and viewed from Gilbert's website at [www.gilbertaz.gov/communityresources](http://www.gilbertaz.gov/communityresources). Gilbert advertised and made the Substantial Amendment available for public comment from Friday, December 17, 2021

through Sunday, January 16, 2022. Gilbert will hold a public hearing on January 6, 2022 at 5:30pm. Location of the public hearing is 90 E Civic Center Dr. Gilbert, AZ 85296 in conference room 100.

In accordance with the Town of Gilbert Citizen Participation Plan, a public notice was published in the Arizona Republic on December 17, 2020 and again on January 3, 2021 notifying the public of this Substantial Amendments and of the opportunity to submit written comments to the Town of Gilbert on or before Sunday, January 16, 2022 at 6:00 p.m. In addition, all the social media platforms were utilized to publicize the event.

Written comments received by Gilbert will be summarized and submitted to HUD with the Town's transmittal of the Substantial Amendment to the Action Plan.

## II. **2019-2020 Annual Action Plan Amendment**

This 2019-2020 Annual Action Plan amendment is necessary due to some unforeseen construction challenges which have stalled the exterior improvement project of the Heritage Center. During the creation of the drawings for the improvements, additional drainage problems and an underground wastewater line were identified as issues thereby prompting the need for the design and construction of a new pipeline alignment for the 8" Sewer main. The location of the current sewer main runs directly underneath the Gilbert Heritage and Gilbert Community Center and requires relocation. Until the new sewer main is in place, the Exterior Heritage District improvements cannot be completed. Therefore, Gilbert is proposing the following amendments to the 2019-2020 and 2020-2021 Annual Action Plans to re-allocate the funding to an existing project that is focused on repairs and ADA improvements in the Heritage District. This project was to be completed in phases but with additional funds, more of the area can be repaired.

### 1. AP-35 Projects

- a. Cancel Project 6 Playground Replacement and move the \$100,000 to the existing 149 ADA Sidewalk Repairs project
- b. Move remaining \$198,000 of CDBG funding from 141 Heritage Center Exterior Renovation to the existing 149 ADA Sidewalk Repairs project

| Project  | Current Allocation | Amendment  | New Amount  |
|--|--------------------|------------|-------------|
| 141 Heritage Center Exterior Renovation            | \$400,000          | -\$198,000 | \$202,000   |
| 150 Heritage Center Exterior Renovation/Playground | \$102,227          | -\$102,227 | 0           |
| 149 ADA sidewalk Design & Repairs-Phase 2          | \$857,269          | +\$298,000 | \$1,155,269 |